

**CONSENT AND AUTHORIZATION TO RELEASE EMPLOYMENT
INFORMATION AND PROVIDE EVALUATION**

TO:

I hereby consent and authorize [my former employer] to furnish _____ with any written or verbal information that it may have concerning me including, but not limited to that contained in my personnel file, any investigative file and evaluations from supervisory personnel as well as any information related to any discipline and/or the reason for separation, whether or not in written form. In consideration of your efforts, I hereby release [my former employer] and its employees and agents from any liability or claim for any damage whatsoever incurred by me as a result of furnishing this information. I further consent to and authorize [my former employer] to complete the Evaluation of me below and hereby release [my former employer] and its employees and agents from any claim or liability for any damage whatsoever incurred by me as a result of your completion of this Evaluation for me.

I HAVE READ THIS CONSENT AND AUTHORIZATION FOR EMPLOYMENT INFORMATION. I KNOW AND UNDERSTAND WHAT IT SAYS. BY SIGNING BELOW, I AGREE TO IT.

Applicant's Signature _____

Date _____

(Signature transmitted by fax or email intended and acknowledged to be as good as an original under the Uniform Electronic Transactions Act.)

EVALUATION

Please check the answer most appropriate in each case.

Quality of work:

Good____ Average____ Below Average____

Quantity of work:

Good____ Average____ Below Average____

Cooperation with supervisor:

Good____ Average____ Below Average____

Cooperation with others:

Good____ Average____ Below Average____

Initiative:

Good____ Average____ Below Average____

Dependability:

Good____ Average____ Below Average____

Character; integrity; honesty:

Good____ Average____ Below Average____

Attendance and tardiness:

Good____ Average____ Below Average____

Respect for authority:

Good____ Average____ Below Average____

Would you re-hire this person into your organization? _____

Reason for leaving _____

Please include any additional information you feel would be valuable in consideration of this person for employment

Signed _____

Position _____

Company Name _____

#160197